

**Macomb Continuum of Care (CoC)**

**Board Meeting Minutes**

Virtual meeting, Zoom

**April 2, 2024**

**2:00 p.m.**

Present: Lisa Chapman, Cecilia Gaglio, Julie Hintz, , Daija Butler, Gail Harding, Megan Vinyard, Sharman Davenport, Shelley Brinkmann, Julia Bingham, Monisha Scott, Zienab Fahs, Sarah Gilstorf

Not Present: , Victoria Carter, Kristin DeFranco, Tamir Newton, Pastor Lew Stier, Connie Lasher, Heather VanDenburg,

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>DECISION/ACTION</b>
1. Meeting Called to Order  2. Approval of the Agenda  3. Approval of the October Meeting Minutes	The meeting was called to order at 2:05 pm by Julie Hintz.  Sharman Davenport moved to approve the agenda. Seconded by Lisa Chapman. Unanimously approved.  Shelley Brinkmann moved to approve the March meeting minutes, seconded by Sharman Davenport.	Roll call was conducted. A quorum was established.  Motion approved.  Motion approved.
4. President's Update	Michigan Coalition to End Homelessness, there is an effort to implement a homeless veteran directory to use to access data on homeless veterans.  MDHHS updates - Emergency shelter program application will be released in May. MDHHS also reported on emergency housing funds and has to do with families engaged with CPS. It's flexible funding for unique situations for families. If interested in attending meetings, email Julie Hintz and she will forward your information to the meeting organizer.	
5. HARA/Operations Update from CoC Lead Agency	1. No updates on HARA.  2. CoC Planning Grant Expenditure report  Grant term 1/1/24-12/31/24	

	<p>Funds expended as of 2/29/24:     \$ 8,218.06</p> <p>Funds remaining as of 2/29/24:     \$71,586.94</p> <p>Total allocation:                     \$79,805.00</p> <p>3. Submitted APR, and grant term was adjusted by HUD 1/1/24 - 12/31/24. We will not have additional funding this year to spend on other things since it pays staffing. Next grant cycle we will have a significant increase in funding.</p>	
<p>6. ESG Fiduciary Update</p>	<p>Zienab shared information on 2023 - She has been working with April Fidler on submissions. ESM FSR was submitted and approved. For ESF, Zienab had to send back twice due on last budget on unspent funds. Zienab had to contact sub-grantees to confirm if correct. Cannot cut 2024 checks until 2023 is complete. Zienab will let CoC Board know if needs assistance contacting.</p> <p>Julia Bingham gave update - 2024 - Submitted 23/24 application, and fixed corrections. Applications are moving through State level and we should hear more soon.</p> <p>If you want to work on FSR prepared now for January and February, it will help process go faster.</p>	
<p>7. HMIS Lead Agency Update</p>	<p>System Performance Measures (SPMs) submitted prior to 3/12/24 deadline. Working on PIT and HIC; submission deadline is 4/30/24. Discussion of transition with HAND, MSHDA, MCAH, HUD and CoC.</p> <p>Julie Hintz gave update - MCAH has been working on submitting required reports to HUD (System Performance Measures). HUD just opened HDX system for PIC and HIC.</p>	

	<p>Lisa has been working to contact local agencies to take over the HMIS Lead. MCAH was meant to do the role on a temporary basis. HAND is interested in pursuing, formal contracts have not been signed at this time. Julie Hintz asked for Board to consider/approve HAND taking over role. Lisa said we need to get grants transferred before NOFO.</p> <p>Sharman made motion to continue talks with HAND taking over. Monisha seconded. No further questions or discussions. All were in favor. No opposed. The CoC Board will be updated as new information comes available.</p>	
<p>8. Old Business</p>	<p>Julie conducted a CoC Board Member orientation. Please reach out with questions. The orientation was recorded if interested in reviewing, Julie will email link.</p>	
<p>9. New Business</p>	<p>Targeting to have Governance Charter reviewed and updates made by May meeting. Julie updated Charter with HUD recommendations, she emailed updated copy to . If suggestions on changing or updating Charter, email <a href="mailto:julie.hintz@macombgov.org">julie.hintz@macombgov.org</a> before May meeting. After changes are made, Board would approve, then the CoC Membership would be asked to approve.</p> <p>Monisha Scott will be off for 6 weeks, and asked if her co-worker can be in her place as a VA representative. She is allowed to attend, but she is not able to be a voting member as it does not speak to</p>	

<p>10. Standing Committee Updates</p>	<p><b>a. Point-In-Time Count Committee</b> - Awaiting final count; MCAH is completing data entry.</p> <p><b>b. Coordinated Entry Systems Committee</b></p> <ul style="list-style-type: none"> <li>i. The RRH Workgroup decided to continue to move forward with CE RRH and bring it back to CES Committee meeting for approval and review. The RRH Workgroup will no longer meet, future conversations at CES Meetings. Recommended start date is 10/1. Kristin DeFranco put together a CE P&amp;P and she shared it with the RRH Workgroup to get feedback.</li> </ul> <p><b>c. Grant Ranking &amp; Compliance Committee</b></p> <ul style="list-style-type: none"> <li>i. First meeting was Thursday, March 21st. Discussed how grant ranking worked in the past and to start doing compliance reviews. Julie and Cecilia are going to research Tools and Compliance Reviews for committee to use.</li> </ul> <p><b>d. HMIS and Data Quality Committee</b></p> <ul style="list-style-type: none"> <li>i. April meeting was canceled.</li> </ul> <p><b>e. Awareness and Advocacy Committee</b></p> <ul style="list-style-type: none"> <li>i. Safe Haven Event name changed to Homeless Outreach Partnership Event aka H.O.P.E. Event scheduled for Tues, 5/21/24 from 10am - 2pm. In the planning phase.</li> <li>ii. Outreach to law enforcement. No new updates.</li> </ul> <p><b>f. Landlord Engagement Committee</b> - Working on RRH flyer to give to landlords. In future meetings, going to work on a landlord spreadsheet as an engagement tool.</p>	
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	<p><b>g. Equity / CERT</b> - MI still working on States equity plan and with lived experience. Discussions on ARC of Macomb to set up statewide racial equity board. Next meeting is 4/10 and ARC for Justice is doing presentation on policy to the council. Heather and Daija will bring back what is presented to see how it can be incorporated into this committee.</p> <p><b>h. Ad-Hoc - ESG Implementation Committee</b> - No new updates. Waiting on future ESG Fiduciary transition and need.</p>	
11. Close	<p>Motion to adjourn Sharman Davenport, Shelley Brinkmann seconded.</p> <p>Lisa Chapman - Tuesday, April 23 in Lansing. 50 legislative visits setup. Advocacy Day. Free for people with lived experience.</p>	Motion approved.
12. Next Meeting	Tuesday, May 7, 2024 at 2 p.m. Zoom	

Respectfully submitted by Cecilia Gaglio